

**VIRGINIA ELECTRONIC STUDENT
INFORMATION SERVICES ASSOCIATION
(VESIS)
CORPORATE POLICIES**

MISSION STATEMENT

The mission of the Virginia Electronic Information Services Association is to promote the effective and efficient use of student data in educational decision making by providing a forum for Virginia school systems and Virginia student information organizations to communicate with state and federal policy makers and federal government agencies responsible for data collection.

Operational Goals:

To establish effective ways that educators using Student Information software can support:

1. increased opportunities for student learning;
2. improved educational services for students;
3. use of information for better decision making;

To offer opportunities for professional development relating to use of Student Information software.

To provide a forum for identifying issues critical to the use of Student Information software.

To establish effective ways that educators using Student Information software can share their ideas and materials with others.

To promote support of the use of Student Information software by the Virginia Department of Education.

To provide input to *software providers* concerning Virginia Users requests for changes/improvements.

Election of Directors

Each year the Board of Directors will appoint an Elections Committee consisting, *where possible*, of the Past President and at least one other Director to supervise the recommendation and election of Directors in accordance with Article 1, Paragraphs 1 and 2 of the Corporation Bylaws. The committee must issue a written call to the membership for recommendations of individuals to be considered by the election committee for selection as candidates for the position of Director prior to *thirty (30) days of the annual meeting* of the election year.

The slate of candidates presented to the membership for election as Directors should include individuals from school systems which enable the Board of Directors to maintain balanced representation from across the Commonwealth. The following considerations should be made for Board Members:

One Ex Officio representative from the Virginia Department of Education should serve on the VESIS Board.

The elections committee should review the geographic representation provided by candidates nominated as Directors to ensure representation from the eight geographical regions as defined by the Virginia Department of Education.

The elections committee should review SIS packages used in the Commonwealth to ensure a proportionate balance of SIS software currently in use by Virginia school divisions insofar as is possible.

Finally, the elections committee should also strive to ensure that there is a balance of representation from large, medium and small school districts.

These considerations should be made up to the maximum of 17 Board Members allowed via the Bylaws.

The Elections Committee will introduce the slate of candidates for election as Directors to the full membership at the Annual Membership Meeting. The VESIS chair will request an official vote by the membership to accept the slate of candidates and new Board Members.

Election of Officers

The Elections Committee will solicit the Board of Directors to create a slate of candidates for officers for the upcoming fiscal year. The committee will supervise the election of officers in accordance with Article 2, Paragraphs 1 and 2 of the Corporation Bylaws. The elected officers must be existing members of the Board of Directors. When possible the slate of officers will be presented to the membership at the Annual meeting of the election year.

Officers running uncontested – President, Vice President, Treasurer and Secretary. The immediate past president also serves as an officer of the Board of Directors. Officer positions are presented to the membership for informational purposes of the membership only. Board officers are elected by the existing Board of Directors.

Frequency of Meetings

The VESIS Board of Directors will hold scheduled Board meetings once per quarter or as determined by the Board. VESIS Board Members are required to attend at least two face to face Board Meetings per year during their tenure on the Board. This includes the Board meeting held at the time of the Annual Meeting. Full membership meetings will be held at the discretion of the Board of Directors but no less than once annually. The VESIS Annual meeting and conference is held in the Spring of each year. The fiscal year for the Corporation will begin the 1st of September of each year.

Conduct of Meetings

Robert's Rules of Order will be followed in conducting meetings of the Board of Directors and meetings of the full membership.

Membership Classes

Regular and associate members are entitled to the same rights and privileges in accordance with Article III, Paragraph 3 of the Corporation Bylaws.

Adopted November 2013