

VESIS BOARD MEETING

**September 26, 2013
Board Meeting
Custom Management Group
Charlottesville, VA**

The September meeting was held at Custom Management Group office in Charlottesville, Virginia.

PRESENT:

Chris Bruno, Synergy, Angela Carr, Infinite Campus, Diane Palenkas, eSchool plus, Nicole Stewart, Powerschool, George Washington, PowerSchool, Frank Walters, Star Student, Bob Young, SMS. Rob Yost, SIMS.

Teleconference attendance: Vickie McCrary, VDOE, Dana Ratcliffe, Powerschool.

MINUTES

All board members received copies of the minutes from the June meeting via email. George Washington called for a motion, Chris Bruno moved for acceptance and Bob Yost seconded with approval by the board.

TREASURER

Bob Young gave the Treasurer's report. The VESIS account had a beginning balance of \$13,108.67. After two disbursements the balance stands at 12,745.60. George Washington asked Bob Young to send a check to the Doubletree for the February 2014 conference. Chris Bruno moved for acceptance and Rob Yost seconded with approval by the board.

VDOE

Vickie McCrary updated the board on VDOE matters:

Allison Young is hosting the MSC webinars. If you haven't attended she welcomes your questions.

CRDC - If you want information June 21 notice soliciting comments about the data elements. For more information please reference regulations.gov. A second public comment period will be in early Fall 2013. CRDC will be annual and it will 2013-14 for all schools

Bethann Canada has requested a formal agenda for the VESIS Data Conference.

Fall SRC opens October 1, 2013.

Bob Yost asked a question about the VETAC organization. Vickie McCrary referred him to Jean Weller.

Reminder about the ETLIC on November 4-6. George Washington asked a question about VDOE's involvement and Vickie McCrary said it was yet to be determined.

VETAC Report

There are questions as to whether this organization is dissolving. More to come....

OLD BUSINESS

VESIS.NET: Nichole Stewart shared that the site is live and requested input. Bylaws, corporate policies and minutes will be a part of the website. George Washington's secretary Barbara Ruska is working to update the SIS contact list. George Washington is referencing the site in all communications. Frank Walters made a suggestion in using Google Doc's document sharing among board members. It was discussed that everyone would need a gmail account. The board revisited the possibilities of including forms and surveys on the site. Also, Nicole Stewart requested that the board suggest links to also include as resources for VDOE related data items.

ACTION ITEM: George Washington requested that we move forward in our pursuit of using Google Docs.

FINALIZATION OF BYLAWS: Discussion was held at last meeting. George Washington disseminated the revisions that came from that meeting reviewed them and then opened the floor for further discussion and changes were suggested and made to reflect what the organization is actually doing.

Article I:	Was revised
Article II:	Was discussed and items were clarified.
Article III:	Was revised

George Washington will be making the revisions and the final draft out for approval.

FINALIZATION OF CORPORATE POLICIES: Most of the discussion was focused on the Elections Committee so that the election process will be clearly outlined. George Washington presented a couple of scenarios on how we could elect the slate of officers and wanted input on how to present that to the divisional membership. Approval of the slate of officers will remain with the board.

George Washington will make the revision and call for a vote.

BOARD MEMBER ATTENDANCE AT MEETINGS: The board recommended at the June meeting that members of the Board of Directors must attend at least two meetings face to face per year. George Washington requested that the board consider a provision that allows those members who cannot attend two face to face meetings the ability to petition the board via letter requesting to remain on the board. The board discussed the potential ramifications of that expectation. There will be a conference call meeting in December. Dana Ratcliffe expressed concern about the expectation. Bob Yost also shared that it might limit board participation. After consideration, it was agreed and clarified that board members are required to be at two meetings per year face to face and one of those meetings can include the conference. George Washington called for a motion that the suggestion be added. Chris Bruno made the motion and Nicole Stewart seconded. Board members voted - 8 agreed 1 opposed and the motion carried.

BOARD MEMBER TERMS: The board discussed term limits and agreed that terms should be three years. We are using a tiered system that will phase in the term limit. Our latest board members will actually have a four year term so that the limits can be properly implemented. It was suggested that if current members want to remain after their term is up, that they can request to remain on the board. Dana Ratcliffe asked for clarification as to when terms begin. George Washington responded that terms begin in September. Replacements for board members assume the term of the person of the former member. George Washington called for a motion. Frank Walters moved for acceptance and Chris Bruno seconded with the board approving.

NEW BUSINESS

Elections of Officers: An election committee would communicate and nominate the slate of officers. The committee would submit their slate for approval and the floor would be opened to additional nomination. If there are additional nominees then the slate would go to a vote before board approval. After discussion, George Washington called for volunteers and began appointing. George Washington will work with Diane Pelenkas and they will serve together.

VESIS DATA CONFERENCE 2014

The conference will be held on February 12th at the Doubletree Hotel in Charlottesville. George Washington will ask his secretary to make contact with Doubletree to ensure that the conference date is reserved. Frank Walters spoke about logistics. As the board was discussing and brainstorming, George Washington suggested that someone from the federal side come in regard to Civil Rights Data Collection. Frank Walters is going to create a document for the Website to seek more input from the board and then take it to the divisions. He will be asking for general session ideas and breakout session ideas. George Washington asked for a specific timeline for an agenda. Frank Walters requested that board ideas be submitted by the end of October. It was suggested that a draft agenda be presented at the December meeting. George Washington mentioned that his staff would be available to assist with registration and Nicole Stewart also offered assistance in that effort.

A motion was called for to adjourn. Chris Bruno made the motion and Bob Young seconded. George Washington adjourned the meeting.

The December meeting will be via teleconference and a meeting wizard will be sent to board members.